



VILLAGE OF COLONIE

VILLAGE HALL

2 THUNDER ROAD
COLONIE, NY 12205

(518) 869-7562 FAX (518) 464-0389

JAMES M. RUBINO

MAYOR

villagehall@colonievillage.org

www.colonievillage.gov

FRANK A. PREVRATIL
DEPUTY MAYOR

PATTY SCHWARZ LOCKART

TRUSTEE

JASON M. DEPAULO

TRUSTEE

MARK STEVENS

TRUSTEE

JAMIE L. BLOT

VILLAGE CLERK

MEETING OF THE MAYOR AND BOARD OF TRUSTEES

AGENDA

MONDAY, APRIL 20, 2026

6:30 P.M.

6:30 p.m. Mayor opens the meeting – pledge of allegiance – Exit signs noted

ROLL CALL

Mayor Rubino

Deputy Mayor Prevratil

Trustee Lockart

Trustee DePaulo

Trustee Stevens

MINUTES

1. Annual meeting minutes 4/6/2026
2. Regular meeting minutes 4/6/2026

NEW BUSINESS

1. Vote on the 2026-2027 Budget
2. Authorize to advertise for sealed bids for HVAC repairs for firehouse – sealed bids due on Friday, May 1, 2026 at 10:00 a.m.



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MINUTES

MINUTES OF THE MAYOR AND BOARD OF TRUSTEES ANNUAL MEETING MONDAY, APRIL 6, 2026 6:30 P.M.

The annual meeting of the Mayor and Board of Trustees was held on Monday, April 6, 2026, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:30 p.m.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Clerk Blot	Present

Clerk Blot announced that Judge Sommers will now swear in the newly elected officials.

Judge Sommers swore in the following elected officials:

Trustee Patty Schwarz Lockart 4-year-term
Trustee Mark P. Stevens 4-year-term

Trustee Stevens and Trustee Lockart thanked everyone for the congratulations they received upon taking their oaths.

Clerk Blot read aloud Resolution 2026-01 "Annual Appointments for Appointed Officials". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-01, as presented for the 2026-2027 year.
Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-02 "Commission and Liaison Appointments". A motion was made by Trustee Stevens to approve Resolution 2026-02, as presented for the 2026-2027 year.
Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-03 “Designation of Depositories”. A motion was made by Trustee Lockart to approve Resolution 2026-03, as presented for the 2026-2027. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-04 “Standard Work Day”. A motion was made by Trustee Lockart to approve Resolution 2026-04, as presented for the 2026-2027 year. Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-05 “Investment Policy”. A motion was made by Mayor Rubino to approve Resolution 2026-05, as presented for the 2026-2027 year. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-06 “Advance Approval of Claims”. A motion was made by Trustee Lockart to approve Resolution 2026-06, as presented for the 2026-2027 year. Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-07 “Mileage Allowance”. She stated that it has gone up slightly since last year. A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-07, as presented for the 2026-2027 year. Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-08 “Attendance at Schools and Conferences”. A motion was made by Trustee DePaulo to approve Resolution 2026-08, as presented for the 2026-2027 year. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-09, “Designation of Official Newspaper for the Publication of Local Laws, Notices and other Public Matters”. Clerk Blot stated that this designation is for the Times Union. A motion was made by Trustee Stevens to approve resolution 2026-09, as presented for the 2026-2027 year. Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-10, "Designation of Public Posting Places for Legal Advertisements". Clerk Blot stated that these six places have not changed since last year. A motion was made by Trustee Lockart to approve Resolution 2026-10, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-11, "Procurement Policy". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-11, as presented for the 2026-2027 year.

Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-12 "Establishment of Village of Colonie Meeting Dates and Times". A motion was made by Trustee Stevens to approve Resolution 2026-12, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-13 "Employee Handbook". Clerk Blot explained that updates have been made regarding IT security for the betterment of our cyber security requirements and also a policy has been added to establish a set rate for phone reimbursement for eligible employees. A motion was made by Trustee Stevens to approve Resolution 2026-13, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-14 "Hourly Rates for Hired Trucks". Clerk Blot stated that we will use the FEMA established rates, as applicable. A motion was made by Trustee DePaulo to approve Resolution 2026-14, as presented for the 2026-2027 year.

Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-15 "Naming of Official Holidays". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-15, as presented for the 2026-2027 year.

Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-16 “Floating Holidays for Full-Time Recreation Personnel”. A motion was made by Trustee Lockart to approve Resolution 2026-16, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-17 “Floating Holidays for Full-Time DPW Personnel”. A motion was made by Trustee Lockart to approve Resolution 2026-17, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-18 “Authorize the Clerk to advertise for workshop meetings to take place”. A motion was made by Trustee Lockart to approve Resolution 2026-18, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-19 “Adoption of Village of Colonie Fee Schedule”. A motion was made by Trustee Stevens to approve Resolution 2026-19, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-20 “Authorize to Return Bank Interest to the General Fund”. A motion was made by Trustee Lockart to approve Resolution 2026-20, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

A motion was made by Deputy Mayor Prevratil to adjourn the meeting.

Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Meeting adjourned at 6:41 p.m.

Respectfully submitted,

Jamie L. Blot
Village Clerk



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VILLAGE CLERK

MINUTES MINUTES OF THE MAYOR AND BOARD OF TRUSTEES MONDAY, APRIL 6, 2026 6:30 P.M.

The meeting of the Mayor and Board of Trustees was held on Monday, April 6, 2026, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:42 p.m. with the Pledge of Allegiance.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Clerk Blot	Present

Minutes of the tax assessment grievance hearing that was held on February 17, 2026, were reviewed by the present members of the board.

A motion was made by Trustee Lockart to approve the minutes, as presented. The motion was seconded by Trustee DePaulo.

Vote: Unanimous to approve.
Motion passed.

Minutes of the public hearing held on March 16, 2026, regarding Resolution 2025-106, were reviewed by the present members of the board.

A motion was made by Trustee Lockart to approve the minutes, as presented. The motion was seconded by Trustee Stevens.

Vote: Unanimous to approve.
Motion passed.

Minutes of the regular meeting held on March 16, 2026, were reviewed by the present members of the board.

A motion was made by Trustee Stevens to approve the minutes, as presented. The motion was seconded by Trustee Lockart.

Vote: Unanimous to approve.
Motion passed.

Clerk Blot requested a vote on Resolution 2026-21 “Authorize to extend the paving contract for 2026”. Clerk Blot explained that a bid was held in 2024 for the paving contract, and said bid was awarded to Peter Luizzi & Bros. Contracting Inc., with the right to extend the contract annually, up to five (5) years.

Trustee DePaulo made a motion to approve Resolution 2026-21, as presented. The motion was seconded by Trustee Lockart.

Vote: Unanimous to approve.
Motion passed.

Clerk Blot requested a vote on Resolution 2026-22 “April 2026 – Water adjustment no. 1 – South Colonie school district”.

Trustee Lockart made a motion to approve Resolution 2026-22, as presented. The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.
Motion passed.

Clerk Blot requested a vote for Resolution 2026-23 “Authorize the Mayor to execute a facility use agreement with Colonie Pickleball Club Inc”.

Clerk Blot added that an updated insurance certificate was delivered to Village Hall and has been added to the file.

Trustee Stevens made a motion to approve Resolution 2026-23, as presented. The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.
Motion passed.

Clerk Blot requested a vote for Resolution 2026-24 “Recommendation to approve peddlers permit request”.

Clerk Blot stated a peddlers permit request was submitted for Mr. Ding-A-Ling for the 2026 season.

Trustee DePaulo made a motion to approve Resolution 2026-24, as presented. The motion was seconded by Trustee Lockart.

Clerk Blot added that the permit will stipulate that there shall be no soliciting in Cook Park, as years prior.

Vote: Unanimous to approve.
Motion passed.

Clerk Blot requested a vote on Resolution 2026-25 “Appointment of Planning Commission Member”.

Clerk Blot stated that Mayor Rubino would like to reappoint Christopher Dennis to a seven (7) year term and also designate his position as Chair.

Trustee Stevens made a motion to approve Resolution 2026-25, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Resident Janice Potter was present to comment on her concerns regarding the fee notice she received with her April water bill. She stated that many of our seniors' budgets are stretched as they are, and she says they are already paying more for food and Medicare costs, referencing an article she read in the Times Union recently. She also stated she buys the Times Union and shares it with her neighbors. She says she know many seniors in the Village who have retired, that have gotten spare jobs to make ends meet. Mayor Rubino thanked her for her comments and added that it is something for the Board to consider.

Resident Harold Matthews asked when the last time the taxes were raised in the Village, to which Mayor Rubino said he moved into the Village in the 70's, and a short time after his taxes were decreased to \$190, and they've been that price ever since. Mayor Rubino stated that he doesn't want to raise the taxes, and the focus has been to maintain the fees for the things that people are using to cover the rising costs. Mayor Rubino stated that it's about trying to balance everything without being too much on the residents, and thanked Mr. Matthews for bringing it up. Mayor Rubino also added that unfortunately people on a fixed income aren't being kept up with the rising cost of things.

Chief Kayser read aloud the March monthly report. He also added that he gave the board a copy of the 2025 annual report. Mayor Rubino mentioned that most surrounding areas with fire districts pay an additional tax for that service, where in the Village, our fire protection is included in your Village taxes. He added that if we had to pay a separate fire tax, in most cases it would be more than what the normal Village tax is. He also stated we owe a great debt of gratitude to the fire department for all that they do. Mayor Rubino mentioned that the calendar drive is currently going on, and it's a great cause. He mentioned that the fire department does a lot of great things for the community with funds raised, including helping the two local elementary schools.

Trustee Lockart thanked everyone and the community for her reelection. She stated that she will be conscience as a Trustee. She also thanked the Mayor for reappointing Mr. Dennis as Planning Chair, adding that Mr. Dennis has been on the Planning Commission for 48 years, and has done a tremendous job. Trustee Lockart mentioned that they recently had the Easter parade, and it was a wonderful event, adding that they even made an appearance at the kids' party being held at the firehouse.

Deputy Mayor Prevratil stated that it's been a great year, adding that he feels blessed to be working with so many great people, from the volunteers on the boards and commissions, to the staff of the village hall, DPW, recreation center, building dept., etc. Deputy Mayor Prevratil also mentioned the great job the fire department and police department do. He added that the police department does the best they can, even with

limited staff at times, they do a great job. Deputy Mayor Prevratil also congratulated Trustee Lockart and Trustee Stevens on their reelection.

Trustee Stevens thanked everyone for the congratulations. He also thanked the boards and commissions (planning, zoning, traffic and sign review), which he added are all volunteers and do a great job.

Mayor Rubino thanked all the staff, he added that our building department is doing a great job checking the rental properties, which is something new, and it seems to be staying on top of concerns with overcrowding, hoarding, etc. He added that they also check the smoke detectors while there. He also mentioned that the DPW is always there to do absolutely anything asked of them. He thanked Budget Officer Sim for keeping track of the finances. He also thanked Security Officer Breslin who has been tasked with updating security throughout the Village. He mentioned that the recreation center staff, Brian Casey and Katie Ciota do an amazing job with the youth program and amphitheater. Mayor Rubino added that his door is always open and added that the Mayor and Board meetings are on the 1st and 3rd Monday of each month at 6:30 p.m. and encouraged all to attend. Mayor Rubino also mentioned that we will be having a Hawaiian themed dance on May 2nd at the recreation center, from 6:00 p.m. – 10:00 p.m., the cost is \$20 per person, but you get a lot for the charge.

Reports Submitted:

Fire Department March 2026 Report

Fire Department Annual 2025 Report

Recreation Center March 2026 Report

Senior Center Expense vs. Revenue Report 3/9/2026 – 3/20/2026

Senior Center Expense vs. Revenue Report 3/23/2026 – 4/3/2026

Abstract #21

General: \$164,106.05

Water: \$26,212.64

Sewer: \$207,022.31

Total: \$397,341.00

Trustee Lockart made a motion to adjourn the meeting.

This motion was seconded by Trustee Stevens.

Vote: Unanimous to approve.

Motion passed.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Jamie L. Blot
Village Clerk

ADVERTISEMENT FOR BIDS

Sealed bids for **FIREHOUSE HVAC IMPROVEMENTS** will be received by the **VILLAGE OF COLONIE** until 10:00 AM local time on May 1, 2026, and then at said office, publicly opened and read aloud.

The Information for Bidders, Form of Bid, Form of Contract, Plans and Specifications and Forms of Bid Bond, Performance and Payment Bond and other Contract Documents may be examined at the following location:

VILLAGE OF COLONIE, 2 THUNDER ROAD, ALBANY, NY 12205

An electronic copy of the documents may be obtained from Village of Colonie by emailing jblot@colonievillage.org. The request must provide the following information: complete firm name, contact person, phone number, and email address. Documents will be emailed to the address provided. There is no charge for electronic files delivered by email. Only bidders who requested and received the contract documents directly from Village of Colonie shall be permitted to bid. Any bidder that is not on the Village of Colonie plan holder list will have their bid returned unopened.

The Owner reserves the right to waive any informalities or to reject any or all bids. Selection for award will be made to the responsible bidder whose proposal represents the "Best Value" to the Village of Colonie.

Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Information for Bidders.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and prevailing wage rates to be paid under the Contract.

BIDDERS OF THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDERS #11246 AND #11375. THE REQUIREMENTS FOR BIDDERS AND CONTRACTORS UNDER THIS ORDER, WHICH CONCERNS NON-DISCRIMINATION IN EMPLOYMENT, ARE EXPLAINED IN THE SPECIFICATIONS.

No bidder may withdraw his bid within forty-five (45) days after the actual date of the opening thereof.

April 20, 2026

By: Jamie L. Blot, Village Clerk