



# VILLAGE OF COLONIE

**VILLAGE HALL**  
2 THUNDER ROAD  
COLONIE, NY 12205  
(518) 869-7562 FAX (518) 464-0389

**JAMES M. RUBINO**  
MAYOR

[villagehall@colonievillage.org](mailto:villagehall@colonievillage.org)  
[www.colonievillage.gov](http://www.colonievillage.gov)

**FRANK A. PREVRATIL**  
DEPUTY MAYOR

**PATTY SCHWARZ LOCKART**  
TRUSTEE

**JASON M. DEPAULO**  
TRUSTEE

**MARK STEVENS**  
TRUSTEE

**JAMIE L. BLOT**  
VILLAGE CLERK

**MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**AGENDA**  
**MONDAY, APRIL 6, 2026**  
**6:30 P.M.**

6:30 p.m. Mayor opens the meeting – pledge of allegiance – Exit signs noted

## ROLL CALL

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Mayor Rubino  
Deputy Mayor Prevratil  
Trustee Lockart  
Trustee DePaulo  
Trustee Stevens

## MINUTES

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1. Grievance hearing minutes 2/17/2026
2. Public hearing minutes 3/16/2026 Resolution 2025-106
3. Regular meeting minutes 3/16/2026

## NEW BUSINESS

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1. Vote on Resolution 2026-21 “Authorize to extend the paving contract for 2026”
2. Vote on Resolution 2026-22 “April 2026 – Water adjustment no. 1 – South Colonie school district”
3. Vote on Resolution 2026-23 “Authorize the Mayor to execute a facility use agreement with Colonie Pickleball Club Inc.”
4. Vote on Resolution 2026-24 “Recommendation to approve peddlers permit request”
5. Vote on Resolution 2026-25 “Appointment of Planning Commission Member”



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Village of Colonie  
Grievance Night  
Tuesday, February 17, 2026

The annual Grievance Night for the Village of Colonie was held on February 17, 2026, from 4:00 p.m. to 8:00 p.m., at the Village Hall, 2 Thunder Road, Albany, NY 12205.

### **Present:**

Patty Schwarz Lockart - Chairperson  
Jason DePaulo  
Mark Stevens  
Frank Prevratil  
Jamie Blot – Assessor  
Christina Secor – Deputy Assessor

Form RP-524 was submitted for the following commercial properties: 1878 Central Avenue, 1632 A Central Avenue, 1636 A Central Avenue, 1653 Central Avenue and 1750 Central Avenue. Assessor Blot informed the BAR that these have been turned over to our tax cert. attorney Dave Rowley, for review.

The meeting of Grievance Assessment Review Board ended at 8:00 p.m.

Respectfully Submitted:

Jamie L. Blot  
Assessor



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## MINUTES

### PUBLIC HEARING FOR RESOLUTION 2025-106

### “AUTHORIZE TO EXPEND FUNDS OUT OF THE VILLAGE HALL CAPITAL RESERVE FOR THE PURCHASE OF A DIGITAL SIGN”

MONDAY, MARCH 16, 2026

6:30 P.M.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Village Clerk Blot	Present

A motion was made by Deputy Mayor Prevratil to open the public hearing. The motion was seconded by Trustee Lockart.

Vote:	Deputy Mayor Prevratil	Yes
	Trustee Lockart	Yes
	Trustee DePaulo	Yes
	Trustee Stevens	Yes
	Mayor Rubino	Yes

Motion passed.

Public hearing opened at 6:30 p.m.

The Clerk read aloud the public hearing notice as it appeared in the newspaper.

Mayor Rubino explained that this expense is for the proposed digital sign requested to be placed on the Village property where the old outreach building was located, on Central Avenue. Mayor Rubino added that this will enhance how we inform residents of events, meetings and information.

Resident Ellen Collins asked if there was a complaint received about information not being received, to which the Mayor said that at a recent zoning meeting, someone stated that they didn't have internet access and he knows some folks don't have email, or maybe aren't able to join our constant contact alert system, so this is one more avenue to be able to keep people advised of what is going on in the Village. Ms. Collins stated that it is a lot of money, and asked if a vendor has been selected, to which Mayor Rubino stated that Ray Sign, Inc., will be doing the sign creation and installation if the expense is approved.

Ms. Collins asked if other vendors were solicited, adding that it seems like a lot of money, to which, Clerk Blot said quotes were received. Clerk Blot added that the Cook Park sign was done a few short years ago, at a similar price, adding unfortunately that seems to be the going rate for digital signs. Ms. Collins asked about ongoing maintenance to the sign, to which, Clerk Blot stated that the Village has had the Cook Park digital sign for a number of years now, and it has not required any maintenance or had any issues, and that the office staff is able to maintain and update it right from the office electronically. Ms. Collins asked if the board has thought of other ways of getting information out, to which, Mayor Rubino stated that we have our website, facebook, nextdoor, the Villager newsletter, the Cook Park sign, and then if approved we'll also have this sign on Central Avenue. To add: we also advertise in the Times Union for public hearings, special meetings, and all legally required postings; we also send out mailings regarding specific matters when required, for public hearings, or special meetings; we also have an emergency notification system called "constant contact" which anyone can sign up for to received special alerts from the Village. Ms. Collins asked about limitations of the sign with regards to wording space, to which the Mayor stated that we would keep the wording simple, and Clerk Blot offered an example, stating for a public hearing on a specific matter, it would say, "zoning meeting at village hall, the date, the time, and the name/address of the applicant".

Resident Joanne Stevens asked if we tried putting the meeting information on the Cook Park sign to see if that would increase attendees at meetings, to which Clerk Blot said no they haven't done that yet, as this issue was just brought up recently, so we can certainly update that sign going forward, and see if that helps. Clerk Blot added that at this time that sign usually has recreational event information and park scheduling items on it such as the amphitheater schedule.

There were no further questions or comments from the board or public.

Trustee Stevens made a motion to close the public hearing.

Motion seconded by Trustee DePaulo.

Vote:	Deputy Mayor Prevratil	Yes
	Trustee Lockart	Yes
	Trustee DePaulo	Yes
	Trustee Stevens	Yes
	Mayor Rubino	Yes

Motion passed.

Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Jamie L. Blot  
Village Clerk



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VILLAGE CLERK

## MINUTES

### MINUTES OF THE MAYOR AND BOARD OF TRUSTEES

MONDAY, MARCH 16, 2026

6:30 P.M.

The meeting of the Mayor and Board of Trustees was held on Monday, March 16, 2026, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:43 p.m. with the Pledge of Allegiance.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Clerk Blot	Present

Minutes of the public hearing held on March 2, 2026, regarding Local Law #1 of 2026, were reviewed by the present members of the board.

A motion was made by Deputy Frank Prevratil to approve the minutes, as presented.

The motion was seconded by Trustee DePaulo.

Vote: Unanimous to approve.

Motion passed.

Minutes of the regular meeting held on March 2, 2026, were reviewed by the present members of the board.

A motion was made by Trustee Lockart to approve the minutes, as presented.

The motion was seconded by Deputy Frank Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote on Resolution 2025-106 "Authorize to expend funds out of the village hall capital reserve for the purchase of a digital sign".

Trustee Lockart made a motion to approve Resolution 2025-106, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote on Resolution 2025-108 “Village Election – inspector residency resolution”.

Clerk Blot explained that a resolution was passed in January 2026 appointing the election inspectors for the 2026 Village Election, and since then, she has been informed by a few of the proposed inspectors that they will not be able to attend this year’s election day.

Clerk Blot has attempted to contact other fill-ins used in the past, that are Village residents, to no avail. Therefore, she is requesting to extend the residency requirement to Albany County for the election inspectors, so that she may appoint inspectors on election day, as needed.

Trustee Lockart made a motion to approve Resolution 2025-108, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote for Resolution 2025-109 “Removal of late fee – 57 Nicholas Drive”.

Clerk Blot explained that the village hall received a sewer payment for 57 Nicholas Drive on time, but the check for payment was not signed. An attempt was made to contact the owner, unsuccessfully, so the bill and check needed to be mailed back to the owner for signature, and by the time the check was received back, signed, it was past the due date. In good faith, payment was made in a timely manner, had the check been signed when original payment was sent in. Clerk Blot is requested the late fee of \$7.50 be waived for 57 Nicholas Drive due to these circumstances.

Trustee Stevens made a motion to approve Resolution 2025-109, as presented.

The motion was seconded by Trustee DePaulo.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote for Resolution 2025-110 “LOSAP appeal determination”.

Clerk Blot explained that an appeal request was received from Mr. Brian Curran for his length of service award points for the year 2025, and after reviewing and consideration of documentation presented, the board would like to consider granting the appeal by means of Resolution 2025-110, which would grant Mr. Curran the 66 points he earned for the year 2025.

Trustee DePaulo made a motion to approve Resolution 2025-110, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote on Resolution 2025-111 “Authorize the Mayor to sign the authorization form for Penflex, Inc. 2025 length of service award program”.

Trustee DePaulo made a motion to approve Resolution 2025-111, as presented.

The motion was seconded by Trustee Stevens.

Vote: Unanimous to approve.  
Motion passed.

Clerk Blot requested a vote on Resolution 2025-112 “Length of service award program investment policy”.

Trustee Stevens made a motion to approve Resolution 2025-112, as presented, noting that the 2025 data request package shall be amended by the Clerk to reflect the correction of 66 points listed for active member Brian Curran in accordance with Resolution 2025-110. The motion was seconded by Trustee Lockart.

Vote: Unanimous to approve.  
Motion passed.

Resident Ellen Collins stated that at the last meeting when the fee schedule was amended to add the administration fee for the water and sewer bills, she asked if something was going to be mailed out to the residents, and wanted to know what the decision was on that, to which Clerk Blot said that there was a special notice going in with the next billing, which is going out in April, with the water bills. Clerk Blot added that since the fee was added the first week in March, to have a special mailing go out, with the cost of paper and postage, was not going to be cost effective, when we can just send out the notice with the bill that is going out in April (note: the cost to send a special notice out would have been \$2,496 in postage alone, not adding paper, ink, time, etc.). Ms. Collins asked if the notice was going to state that both the water and sewer were going to have this new administration fee, to which Clerk Blot said the notice does mention it will be in effect for all utility bills.

Ms. Ally Spongr DeGon made a presentation requesting support for the Harriet Tubman Underground Railroad Scenic Byway. She said that they are proposing this in two (2) phases, it is currently at the assembly/state. She stated she needs about 30 resolutions of support. Trustee Lockart asked where the byway is located in the Village of Colonie, to which Ms. Spongr DeGon said it is along the entire length of Route 5. She mentioned that no new signage would be able to be put in that area, such a billboards, but existing ones would be grandfathered in. Clerk Blot asked for additional information on that, since the Village of Colonie has commercial parcels with billboards located on them, and wants to know exactly how this would effect these property owners. Ms. Spongr DeGon stated that if approved, there would be signage designating it a byway, DOT would be responsible for the donating/installing and maintenance of the signage. Mayor Rubino asked where the byway signs would be located, to which Ms. Spongr DeGon said that they would be in designated areas along Route 5. Mayor Rubino stated that the board can review the information provided and perhaps decide to do a resolution at the next board meeting, which is scheduled to be held on April 6<sup>th</sup>.

#### Reports Submitted:

Senior Center Expenditure VS. Revenue Report 2/23/2026 to 3/6/2026

Abstract #20

General: \$106,030.94

Water: \$5,962.34

Sewer: \$4,556.05

**Total: \$116,549.33**

Trustee Stevens made a motion to adjourn the meeting.  
This motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.  
Motion passed.

Meeting adjourned at 7:01 p.m.  
Respectfully submitted,

Jamie L. Blot  
Village Clerk

**RESOLUTION 2026-21**

**AUTHORIZE TO EXTEND THE PAVING CONTRACT FOR  
2026**

**WHEREAS**, the Village of Colonie held a competitive bid opening on Friday, April 26, 2024 at 10:00 a.m. for sealed bids for the 2024 paving contract; and

**WHEREAS**, Peter Luizzi & Bros. Contracting, Inc., 857 1<sup>st</sup> Street, Watervliet, NY 12189 submitted a bid which met all the criteria for fulfilling the specifications sought by the Village of Colonie for said contract,

**WHEREAS**, the Village of Colonie awarded by Resolution 2024-33 the 2024 paving bid to Peter Luizzi & Bros. Contracting, Inc, 857 1<sup>st</sup> Street, Watervliet. NY 12189, with the right to extend the contract on an annual basis, for up to five (5) years,

**NOW, THEREFORE BE IT RESOLVED** that the Village of Colonie Mayor and Board of Trustees, extends the contract with Peter Luizzi & Bros. Contracting for 2026 paving services.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot  
Village Clerk

**DATED** this 6<sup>th</sup> day of April 2026.

**RESOLUTION 2026-22**

**APRIL 2026 – WATER ADJUSTMENT NO. 1 – SOUTH COLONIE SCHOOL DISTRICT**

**WHEREAS**, the South Colonie School District is the owner of locations of Saddlewood School and Forest Park School located within the Village of Colonie;

**WHEREAS**, a water bill was generated for usage that should not be billed since there is currently an on-going consumption dispute with the Village of Colonie and Latham Water District; and

**WHEREAS**, the Village Clerk is requesting authorization to adjust the most current bill for each parcel from April 2026,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees approves the water adjustment for Saddlewood School and Forest Park as follows: Forest Park -\$1,818.08, Saddlewood -\$1,362.16.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot  
Village Clerk

**DATED** this 6<sup>th</sup> day of April 2026.

**RESOLUTION 2026-23**  
**AUTHORIZE THE MAYOR TO EXECUTE A FACILITY USE AGREEMENT WITH**  
**COLONIE PICKLEBALL CLUB INC.**

**WHEREAS**, the Village of Colonie has been presented with a facility use agreement by the Colonie Pickleball Club Inc.; and

**WHEREAS**, the Mayor, Clerk and Counsel have reviewed the proposed agreement; and

**WHEREAS**, the Clerk is requesting authorization from the Board of Trustees for Mayor Rubino to sign the agreement, as presented,

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees, authorizes the Village of Colonie Mayor, to execute the agreement as presented.

**BY ORDER OF THE BOARD OF TRUSTEES:**

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Jamie L. Blot

Village Clerk

**DATED** this 6<sup>th</sup> day of April 2026.

**RESOLUTION 2026-24**  
**RECOMMENDATION TO APPROVE PEDDLERS PERMIT REQUEST**

**WHEREAS**, a peddler's permit was submitted by Jared Vanderveer on March 20, 2026, to be able to sell prepackaged novelty ice cream within the Village of Colonie from April 2026 to October 2026; and

**WHEREAS**, the Village Clerk oversees the peddler's permit issuances with final approval or denial from the Mayor and Board of Trustees; and

**WHEREAS**, the Village Clerk is recommending the approval of the peddler's permit in accordance with past prior years approvals with the stipulation that no solicitation shall be permitted in Cook Park during Village sponsored events

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Board of Trustees approves the peddler's permit, as presented.

**BY ORDER OF THE BOARD OF TRUSTEES**

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Jamie L. Blot

Village Clerk

**DATED** this 6<sup>th</sup> day of April 2026.

**RESOLUTION 2026-25**  
**APPOINTMENT OF PLANNING COMMISSION MEMBER**

**WHEREAS**, in accordance with Chapter 64 Article 7 Section 7-718 of Village Law regarding the Planning Commission, authority is granted to the Village of Colonie Mayor to fill memberships on the Planning Commission, with the approval of the Board of Trustees

**WHEREAS**, Mayor Rubino makes the following appointments, term set to expire on 4/1/2033

Christopher Dennis

**BE IT FURTHER RESOLVED**, that the Board of Trustees approve the Mayors appointments, as stated above.

**BE IT FURTHER RESOLVED**, that the Mayor designated Christopher Dennis as Chairperson to the Planning Commission.

**BY ORDER OF THE BOARD OF TRUSTEES**

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Jamie L. Blot

Village Clerk

**DATED** this 6<sup>th</sup> day of April 2026.