



VILLAGE OF COLONIE

VILLAGE HALL

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MAYOR

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MINUTES

MINUTES OF THE MAYOR AND BOARD OF TRUSTEES

ANNUAL MEETING

MONDAY, APRIL 6, 2026

6:30 P.M.

FRANK A. PREVRATIL
DEPUTY MAYOR

PATTY SCHWARZ LOCKART
TRUSTEE

JASON M. DEPAULO
TRUSTEE

MARK P. STEVENS
TRUSTEE

JAMIE L. BLOT
VILLAGE CLERK

The annual meeting of the Mayor and Board of Trustees was held on Monday, April 6, 2026, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:30 p.m.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Clerk Blot	Present

Clerk Blot announced that Judge Sommers will now swear in the newly elected officials.

Judge Sommers swore in the following elected officials:

Trustee Patty Schwarz Lockart 4-year-term

Trustee Mark P. Stevens 4-year-term

Trustee Stevens and Trustee Lockart thanked everyone for the congratulations they received upon taking their oaths.

Clerk Blot read aloud Resolution 2026-01 "Annual Appointments for Appointed Officials". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-01, as presented for the 2026-2027 year.

Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-02 "Commission and Liaison Appointments". A motion was made by Trustee Stevens to approve Resolution 2026-02, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-03 “Designation of Depositories”. A motion was made by Trustee Lockart to approve Resolution 2026-03, as presented for the 2026-2027. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-04 “Standard Work Day”. A motion was made by Trustee Lockart to approve Resolution 2026-04, as presented for the 2026-2027 year. Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-05 “Investment Policy”. A motion was made by Mayor Rubino to approve Resolution 2026-05, as presented for the 2026-2027 year. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-06 “Advance Approval of Claims”. A motion was made by Trustee Lockart to approve Resolution 2026-06, as presented for the 2026-2027 year. Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-07 “Mileage Allowance”. She stated that it has gone up slightly since last year. A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-07, as presented for the 2026-2027 year. Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-08 “Attendance at Schools and Conferences”. A motion was made by Trustee DePaulo to approve Resolution 2026-08, as presented for the 2026-2027 year. Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-09, “Designation of Official Newspaper for the Publication of Local Laws, Notices and other Public Matters”. Clerk Blot stated that this designation is for the Times Union. A motion was made by Trustee Stevens to approve resolution 2026-09, as presented for the 2026-2027 year. Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-10, "Designation of Public Posting Places for Legal Advertisements". Clerk Blot stated that these six places have not changed since last year. A motion was made by Trustee Lockart to approve Resolution 2026-10, as presented for the 2026-2027 year.
Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-11, "Procurement Policy". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-11, as presented for the 2026-2027 year.
Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-12 "Establishment of Village of Colonie Meeting Dates and Times". A motion was made by Trustee Stevens to approve Resolution 2026-12, as presented for the 2026-2027 year.
Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-13 "Employee Handbook". Clerk Blot explained that updates have been made regarding IT security for the betterment of our cyber security requirements and also a policy has been added to establish a set rate for phone reimbursement for eligible employees. A motion was made by Trustee Stevens to approve Resolution 2026-13, as presented for the 2026-2027 year.
Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-14 "Hourly Rates for Hired Trucks". Clerk Blot stated that we will use the FEMA established rates, as applicable. A motion was made by Trustee DePaulo to approve Resolution 2026-14, as presented for the 2026-2027 year.
Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-15 "Naming of Official Holidays". A motion was made by Deputy Mayor Prevratil to approve Resolution 2026-15, as presented for the 2026-2027 year.
Motion seconded by Trustee Lockart.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-16 “Floating Holidays for Full-Time Recreation Personnel”. A motion was made by Trustee Lockart to approve Resolution 2026-16, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-17 “Floating Holidays for Full-Time DPW Personnel”. A motion was made by Trustee Lockart to approve Resolution 2026-17, as presented for the 2026-2027 year.

Motion seconded by Deputy Mayor Prevratil.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-18 “Authorize the Clerk to advertise for workshop meetings to take place”. A motion was made by Trustee Lockart to approve Resolution 2026-18, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-19 “Adoption of Village of Colonie Fee Schedule”. A motion was made by Trustee Stevens to approve Resolution 2026-19, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

Clerk Blot read aloud Resolution 2026-20 “Authorize to Return Bank Interest to the General Fund”. A motion was made by Trustee Lockart to approve Resolution 2026-20, as presented for the 2026-2027 year.

Motion seconded by Trustee DePaulo.

Vote: Unanimously approved by all.

A motion was made by Deputy Mayor Prevratil to adjourn the meeting.

Motion seconded by Trustee Stevens.

Vote: Unanimously approved by all.

Meeting adjourned at 6:41 p.m.

Respectfully submitted,

Jamie L. Blot
Village Clerk