



# VILLAGE OF COLONIE

## VILLAGE HALL

2 THUNDER ROAD  
COLONIE, NY 12205

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**JAMES M. RUBINO**  
MAYOR

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**FRANK A. PREVRATIL**  
DEPUTY MAYOR

**PATTY SCHWARZ LOCKART**  
TRUSTEE

**JASON M. DEPAULO**  
TRUSTEE

**MARK P. STEVENS**  
TRUSTEE

**JAMIE L. BLOT**  
VILLAGE CLERK

## MINUTES MINUTES OF THE MAYOR AND BOARD OF TRUSTEES MONDAY, MARCH 16, 2026 6:30 P.M.

The meeting of the Mayor and Board of Trustees was held on Monday, March 16, 2026, at 2 Thunder Road, Albany, NY 12205. Mayor Rubino opened the meeting at 6:43 p.m. with the Pledge of Allegiance.

Roll Call:	Mayor Rubino	Present
	Deputy Mayor Prevratil	Present
	Trustee Lockart	Present
	Trustee DePaulo	Present
	Trustee Stevens	Present
	Clerk Blot	Present

Minutes of the public hearing held on March 2, 2026, regarding Local Law #1 of 2026, were reviewed by the present members of the board.

A motion was made by Deputy Frank Prevratil to approve the minutes, as presented. The motion was seconded by Trustee DePaulo.

Vote: Unanimous to approve.  
Motion passed.

Minutes of the regular meeting held on March 2, 2026, were reviewed by the present members of the board.

A motion was made by Trustee Lockart to approve the minutes, as presented. The motion was seconded by Deputy Frank Prevratil.

Vote: Unanimous to approve.  
Motion passed.

Clerk Blot requested a vote on Resolution 2025-106 "Authorize to expend funds out of the village hall capital reserve for the purchase of a digital sign".

Trustee Lockart made a motion to approve Resolution 2025-106, as presented. The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.  
Motion passed.

Clerk Blot requested a vote on Resolution 2025-108 “Village Election – inspector residency resolution”.

Clerk Blot explained that a resolution was passed in January 2026 appointing the election inspectors for the 2026 Village Election, and since then, she has been informed by a few of the proposed inspectors that they will not be able to attend this year’s election day.

Clerk Blot has attempted to contact other fill-ins used in the past, that are Village residents, to no avail. Therefore, she is requesting to extend the residency requirement to Albany County for the election inspectors, so that she may appoint inspectors on election day, as needed.

Trustee Lockart made a motion to approve Resolution 2025-108, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote for Resolution 2025-109 “Removal of late fee – 57 Nicholas Drive”.

Clerk Blot explained that the village hall received a sewer payment for 57 Nicholas Drive on time, but the check for payment was not signed. An attempt was made to contact the owner, unsuccessfully, so the bill and check needed to be mailed back to the owner for signature, and by the time the check was received back, signed, it was past the due date. In good faith, payment was made in a timely manner, had the check been signed when original payment was sent in. Clerk Blot is requested the late fee of \$7.50 be waived for 57 Nicholas Drive due to these circumstances.

Trustee Stevens made a motion to approve Resolution 2025-109, as presented.

The motion was seconded by Trustee DePaulo.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote for Resolution 2025-110 “LOSAP appeal determination”.

Clerk Blot explained that an appeal request was received from Mr. Brian Curran for his length of service award points for the year 2025, and after reviewing and consideration of documentation presented, the board would like to consider granting the appeal by means of Resolution 2025-110, which would grant Mr. Curran the 66 points he earned for the year 2025.

Trustee DePaulo made a motion to approve Resolution 2025-110, as presented.

The motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.

Motion passed.

Clerk Blot requested a vote on Resolution 2025-111 “Authorize the Mayor to sign the authorization form for Penflex, Inc. 2025 length of service award program”.

Trustee DePaulo made a motion to approve Resolution 2025-111, as presented.

The motion was seconded by Trustee Stevens.

Vote: Unanimous to approve.  
Motion passed.

Clerk Blot requested a vote on Resolution 2025-112 “Length of service award program investment policy”.

Trustee Stevens made a motion to approve Resolution 2025-112, as presented, noting that the 2025 data request package shall be amended by the Clerk to reflect the correction of 66 points listed for active member Brian Curran in accordance with Resolution 2025-110. The motion was seconded by Trustee Lockart.

Vote: Unanimous to approve.  
Motion passed.

Resident Ellen Collins stated that at the last meeting when the fee schedule was amended to add the administration fee for the water and sewer bills, she asked if something was going to be mailed out to the residents, and wanted to know what the decision was on that, to which Clerk Blot said that there was a special notice going in with the next billing, which is going out in April, with the water bills. Clerk Blot added that since the fee was added the first week in March, to have a special mailing go out, with the cost of paper and postage, was not going to be cost effective, when we can just send out the notice with the bill that is going out in April (note: the cost to send a special notice out would have been \$2,496 in postage alone, not adding paper, ink, time, etc.). Ms. Collins asked if the notice was going to state that both the water and sewer were going to have this new administration fee, to which Clerk Blot said the notice does mention it will be in effect for all utility bills.

Ms. Ally Spongr DeGon made a presentation requesting support for the Harriet Tubman Underground Railroad Scenic Byway. She said that they are proposing this in two (2) phases, it is currently at the assembly/state. She stated she needs about 30 resolutions of support. Trustee Lockart asked where the byway is located in the Village of Colonie, to which Ms. Spongr DeGon said it is along the entire length of Route 5. She mentioned that no new signage would be able to be put in that area, such a billboards, but existing ones would be grandfathered in. Clerk Blot asked for additional information on that, since the Village of Colonie has commercial parcels with billboards located on them, and wants to know exactly how this would effect these property owners. Ms. Spongr DeGon stated that if approved, there would be signage designating it a byway, DOT would be responsible for the donating/installing and maintenance of the signage. Mayor Rubino asked where the byway signs would be located, to which Ms. Spongr DeGon said that they would be in designated areas along Route 5. Mayor Rubino stated that the board can review the information provided and perhaps decide to do a resolution at the next board meeting, which is scheduled to be held on April 6<sup>th</sup>.

#### Reports Submitted:

Senior Center Expenditure VS. Revenue Report 2/23/2026 to 3/6/2026

Abstract #20

General: \$106,030.94

Water: \$5,962.34

Sewer: \$4,556.05

**Total: \$116,549.33**

Trustee Stevens made a motion to adjourn the meeting.  
This motion was seconded by Deputy Mayor Prevratil.

Vote: Unanimous to approve.  
Motion passed.

Meeting adjourned at 7:01 p.m.  
Respectfully submitted,

Jamie L. Blot  
Village Clerk